**Athletics - Compliance Office**

The Compliance office is responsible for handling matters pertaining the National

Collegiate Athletic Association (NCAA) and other athletic conferences Davidson

College participates in such as the Southern Conference. The office maintains

records verifying the eligibility of athletes and the college's compliance with NCAA

regulations.

**Retention Schedule**

**Compliance Records.** Records concerning eligibility and compliance for each

academic year. Files include squad rosters, drug test consent forms, game reports,

phone logs, recruitment files, financial aid reports, and sports sponsorship

reports.

Disposition Instructions: Transfer to College Archives after 7 years and

after resolution of all official actions, whichever occurs later, for appraisal

and final disposition.

NOTE: Files may be transferred to inactive storage

after 5 years.

**Squad Lists.** Records identifying student-athletes eligible to participate in

games.

Disposition Instructions: Permanent. Maintain in office permanently and

transfer one copy to College Archives.