**Medical Humanities**

The Medical Humanities Concentration was approved in 1989. An interdisciplinary

program, courses for Medical Humanities are taught by Davidson faculty and

visiting faculty. The concentration also includes an internship program that places

students in area medical facilities for a semester. In addition to coordinating and

developing courses, the Medical Humanities program sponsors multiple speakers

in conjunction with the Charlotte Area Bio-Ethics Resources Group and the Area

Health Education Center as well as an annual Speas Colloquium on medical ethics.

The program also issues a newsletter and works with Medical Humanities Alumni

network and Davidson medical alumni.

**Retention Schedule**

**Administrative Files.** Records concerning the administration of the program.

Files may include agendas, committee minutes, internship records, course

information and evaluations, syllabi, newsletters, reports, memorandum,

correspondence, directives, and other records.

Disposition Instructions: Transfer to College Archives after 3 years for

appraisal and final disposition.

**Fullerton Grant.** Records relating to administration of grant funds. Files may

include correspondence, reports, guidelines, and other related records.

Disposition Instructions: Transfer to College Archives after 3 years and

when released for all audits, whichever occurs later, for appraisal and final

disposition.

**Medical Humanities Students.** Records concerning students in the program.

Files include current students, graduates, inactive and prospective students.

Disposition Instructions: Destroy in office when reference value ends.

**Medical – Professional Contacts.** Records relating to contacts for

internships, speakers, and other aspects of program activities. Files may contain

correspondence, memorandum, and other records.

Disposition Instructions: Destroy in office when reference value ends.

**Organization**. Records relating to professional associations. Files may contain

correspondence, reference materials, and reports.

Disposition Instructions: Destroy in office when reference value ends

**Speas Colloquium.** Records relating to the planning and hosting of the

colloquiums. Files may include correspondence, agendas, programs, reports,

reservations, critiques, budgets, and other related records.

Disposition Instructions: Transfer to College Archives after 3 years for

appraisal and final disposition.