**Davidson Athletic Foundation**

Originally the Wild Cat Club, the Davidson Athletic Foundation operates under the

purview of the Development Office and is responsible for fund-raising activities

for athletic scholarships. The Foundation sponsors events as independent

activities and in conjunction with College activities such as homecoming. The

Foundation does not administer the scholarships or assist in the awarding of

scholarships.

**Retention Schedule**

**Administrative Files.** Records concerning the administration and activities of

the office. Files may include correspondence, reports, budgets, memorandum,

event files, board minutes, reference files, and other records.

Disposition Instructions: Budgets, routine correspondence, reference files:

Destroy in office when reference value ends. Event files, reports, minutes,

correspondence: Transfer to College Archives after 6 years for appraisal and

final disposition.

**Invoices.** Copies of invoices for supplies and expenses.

Disposition Instructions: Destroy in office after 3 years